



NOMINATION FORM 2026

I, _____ (Please print full name, title & municipality of nominator in space above)

do hereby nominate

_____, a member of the Municipal Finance Officers' Association (the "MFOA"), (Please print full name, title & municipality of nominee in space above)

[] to serve on the Board of Directors of the MFOA (the "Board") for the term July 1, 2026, to June 30, 2029.

[] to serve as Vice-President of the MFOA for July 1, 2026, to June 30, 2027.

President – July 1, 2027, to June 30, 2028.

Past-President – July 1, 2028, to June 30, 2029.

Dated this _____ day of _____, 2026.

Signature of Nominator

I understand that the nominee:

- 1. Will be required to complete the declaration and consent attached to this Nomination Form; and
2. The nominee's name will be posted on the MFOA website upon certification of qualifications
3. Will forward a headshot and a copy of their biography to the MFOA office directly by April 15th, 2026, answering the following questions:
- What interests will you represent on the Board as a Director or as Vice-President (geography, size, experience)?
- What is your vision of where the MFOA should be headed in the next ten years?
- What will you accomplish as a Board member for the 2026-2029 term?

Biographies will be limited to no more than 500 words. Please note the first 25 words of the biography will be posted to the MFOA website with a link to the full biography. The nominee should also submit a headshot suitable for publication.

If you have any questions, contact:

Heather Brown
Manager of Corporate Services & Accounting
Heather@mfoa.on.ca

DEADLINE FOR NOMINATIONS IS 4:00 P.M. MONDAY, APRIL 13th, 2026

Return nomination form to:

Heather Brown, Manager of Corporate Services & Accounting, Heather@mfoa.on.ca

Initial: _____



DECLARATION AND CONSENT

To: Municipal Finance Officers' Association (the "MFOA")

And To: The Board of Directors of the MFOA ("Board")

Consent: Please check all boxes. If the boxes are not checked, the nomination [may/will] be disqualified.

- I hereby acknowledge and declare that I:
a. Consent to be nominated to serve on the Board of the MFOA
b. Consent to act as a Director of the MFOA;
c. Am at least 18 years of age;
d. Have not been found under the Substitute Decisions Act, 1992 or under the Mental Health Act to be incapable of managing property;
e. Have not been found to be incapable by any court in Canada or elsewhere;
f. Do not have the status of an undischarged bankrupt; and
g. Am a voting member of the MFOA representing the Municipality of _____

I hereby consent that my position is "Primarily Financial in Nature" as described below.

I understand that I must forward a copy of my biography to the MFOA office directly by April 15th, 2026, answering the following questions:

- What interests I will represent on the Board as a Director or as Vice-President (geography, size, experience)
What my vision is of where the MFOA should be headed in the next ten years
What I will accomplish as a Board member for the 2026-2028 term

I understand that my biography should not be more than 500 words and that the first 25 words of the biography will be posted to the MFOA website with a link to the full biography. I must also submit a headshot suitable for publication.

For individuals being nominated as a Director:

- I am a voting member of MFOA representing the Municipality of _____
The position that I hold with the aforementioned municipality is "Primarily Financial in Nature."

Primarily Financial

"Primarily Financial in Nature" means, in respect of a position of municipal employment, a majority of the position-specific duties, according to the job description, are financial such that a majority of the annual time served in the position is devoted to such duties, which shall include the following:

- Accounting including AP & AR
Property tax and tax sale registration
Property tax and water billing
Auditing

Initial: _____

- Payroll
- Banking
- Payment processing
- Financial policy writing & compliance
- Financial by-law writing & reporting
- Financial policy writing
- Financial monitoring & reporting
- Financial forecasting & planning
- Budgeting
- Reserves and Reserve Funds
- Investments
- Debt
- Cash management/treasury
- Long-term financial planning
- Asset management plans
- Development charges
- Water and wastewater rate setting
- Financial plans
- Obligation and compliance *functions of the Treasurer role as outlined in the Municipal Act, 2001*

Additionally for individuals being nominated as Vice-President only:

I hereby acknowledge and declare that I am nominated for the position of Vice-President

- a. The position I hold with the municipality is as a “finance officer”.
- b. At the time of taking office I will have completed at least one year as a MFOA Board Director.

Notice

Any notice may be sent to me at the address set out below:

Address: _____

Email: _____

Telephone (day and evening): _____

Attention: _____

Dated this _____ day of _____, 2026.

 Name (Please print):

 Signature

** Note: Please initial page 1 and 2